



SK Association of Nurse Practitioners

**Policy Title** Educational Funding

**Policy Number** A.7

**Policy Description** This policy provides information on the distribution of education funds each fiscal year. The amount of educational funds available will be determined by the elected executive in January of each fiscal year.

### **Guidelines**

1. The executive board will determine a maximum amount of funds to be allocated to the bursary funds each year. One half of the allocated funds will be distributed from January 1 to June 30 the second half will be available for distribution from July 1 to December 31.
2. All educational learning sessions that members participate in between January 1 and December 31 of each year are eligible for consideration for the bursary.
3. Funds not used by members will be carried over to the next year.
4. The maximum that an individual member will be refunded in one year (January 1 to December 31) is \$200.
5. Applicants must be an active member or student member of SANP and membership fees must be current and up to date.
6. Applicants will complete the [Request for Educational Funding](#) application.
7. Applicants must submit a receipt of payment confirming the conference or educational session registration fee has been paid.
8. Applicants will submit a short paragraph answering the following question. *How did attendance at the educational conference improve my NP practice?*
- 9.
10. Educational conferences or workshops should enhance the quality of care or services that a nurse practitioner provides.
11. Approval process will include education committee co-chairs reviewing and approving the request in Jotform.

**Policy Rationale** The policy was developed to support the giving back to your members by supporting their individual learning needs.

Approval Date: January 2, 2023

Reviewed Date: January 2023